



## **Neighbourhood Planning Sub-group: Meeting 56 17th November 2016, 7:00pm, Wray Institute**

### **Minutes**

Present: Robert, John H, Andy Y, Jon I, Tamsin, Ros

1. Apologies were received and accepted from Jo Postlethwaite, John Y
2. Minutes of the last meeting were agreed as being a true and accurate record.
3. Declaration of interests – none declared.
4. Site assessment. Robert, John and John meeting with Jane Garbutt, Landscape architect from Capita, next Tuesday morning. She would like to look round before putting in a quote.

John, John and Robert – have met and looked through what has already been written and have done some editing.

We would like to have the pre submission draft by 1<sup>st</sup> September but it would have more weight if we had done a consultation. We have to notify and give a summary to the village and other stakeholders and statutory agencies i.e. AONB, English Heritage, Environment Agency.

Target date for completing the draft the end of May 2017.

Community involvement – before the draft is completed we need to go out into the community and positively inform the community and get feedback. Wrayly mail inclusion with more information in notice boards and in the institute, letterbox drop, open exhibition, with date to be confirmed but preferably as early as possible in the New Year.

The parish council have put a piece in the December Wrayly mail on the local plan.

The village needs updating with a timetable of what we have done and where we are at. Andy will kindly put together an illustrative time line.

Suggestions for content of a plan are:-

Introduction

Vision and aims

The Area

A summary of community engagement

Planning guidance

Planning policies

Site allocations

Infrastructure

The character of Wray needs expanding on.

Non designated heritage assets which is being looked at by the heritage group will feed into Policy BE1 the Character of Wray.

Next meeting – finding what the gaps are.

Can everyone please look at the draft document on Google drive and then it can be discussed at the next meeting.

Eddie is up next week looking at Slyne with Hest plan and perhaps we can touch base with him.

5. Bringing the plan together.
6. AOB
7. Date/Time next meeting 1<sup>st</sup> December 2016 7pm